

APPLICATION FOR INDIVIDUALIZED STUDY

I understand I am responsible for paying any and all fees when due as a result of being enrolled at Lewis-Clark State College. Failure to make the required payment when due can result in late fees, collection and legal fees if the services of a collection agency are employed, the inability to register for a future term, and/or withholding of a transcript.

LAST NAME FIRST NAME MI STUDENT ID/ SSN STUDENT SIGNATURE

MAILING ADDRESS CITY ST ZIP PHONE NUMBER DATE

INST METHOD <i>(mark with X)</i>		NUMBER OPTIONS					ATTACHMENTS
☐	Directed Study (DS:)	190	290	390	490	or catalog crse #	Syllabus
☐	Service Learning (SL:)	193	293	393	493	or catalog crse #	None
☐	Internship (IN:)	194	294	394	494	or catalog crse #	None
☐	Practicum (PR:)	195	295	395	495	or catalog crse #	None
☐	Research Assistantship (RA:)	199	299	399	499	or catalog crse #	Project Description

*Please ensure the number you choose exists in the current college catalog before noting it on this form.

<u>COURSE INFORMATION</u>		Registrar's Office Use Only
TERM _____ YEAR _____ LOCATION (circle one): ONC CDA Online		Section # _____ Initials _____ Date _____
SUBJECT _____ COURSE # _____ # OF CREDITS _____		
TITLE _____		
GRADE SCHEME: GRADED PASS/FAIL		
Please circle the appropriate instruction method below: SEC INST METHOD: LEC LAB VRT WEB HYBF None		
FACULTY NAME (print) _____		
FACULTY SIGNATURE _____ DATE _____		

- Individualized Study options are not available for a course during a term in which that course is already offered.

- If this Individualized Study course will substitute for another course, a Course Substitution Form must be attached.

Application ____ Approved ____ Disapproved Reason Disapproved _____

 Division Chairperson Date

 Registrar Date

STUDENT ACCOUNTS OFFICE ____ fee attached ____ no fee

 Student Accounts Staff Date