LEWIS CLARK STATE COLLEGE

Registrar & Records

Warrior OneStop

CHANGE OF NAME FORM

Legal documentation and a valid photo ID must be provided to request a name change on official school records.

Current Name on File: _____

Student ID/SSN: _____ Personal Email: _____

NEW NAME

Last Name: _____ First Name: _____ Middle Initial: _____

LEGAL DOCUMENTATION

Please submit a copy of **one** of the following items showing your NEW name:

- ☐ Drivers License or State Issued ID Card
- ☐ Military ID Card
- ☐ Passport
- ☐ Social Security Card
- ☐ Permanent Resident Card

REGARDING YOUR LC STATE EMAIL ADDRESS & ACCOUNTS

After you submit your name change request to the Registrar's office, an updated WarriorMail address will be created within one business day, and your password will not change. You will continue receiving email from your previous email address. After one business day, you can retrieve your new username by visiting the 'What's My Username' form on WarriorHub.

If you re-apply to LCSC under a new name, we will process your information as a name change.

Secured Wireless | WarriorPrint | Library systems: You will need to sign into the WarriorStudent wifi, WarriorPrint, and the Library systems with your new username and your six-digit birthdate.

Who do I call if I have questions?
Please contact the IT Helpdesk at 208-792-2231.

SIGNATURE

Signature: _____ Date: _____

500 8th Avenue, RCH 108
208.792.2223
www.lcsc.edu/registrar
registrar@lcsc.edu