Instructor use of Add Authorization:
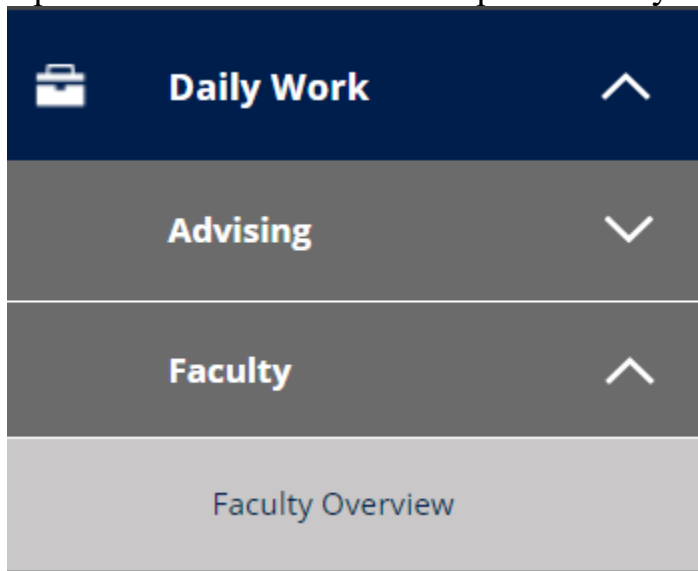
Start by logging into WarriorWeb →Faculty Menu→Student Planning to get to Self-Service.

Open the Briefcase Icon and expand Faculty to get to the Faculty Overview.

Select a course by clicking the hyperlink.

Click the Permissions Tab and the Add Authorization feature.

Section Details
‹ Back to Courses

MATH-144-01: Trigonometry

Fall 2019
On Campus

M/W/Th/F 9:00 AM - 10:00 AM
8/6/2019 - 10/11/2019
TBD

Seats Available 15 of 25

Waitlisted 0 of 10

Roster   Permissions

Faculty Permissions
Choose one of the categories below :

🔒 **Requisite Waiver**
Waive prerequisites so that a student can register for the course.

🏃 **Student Petition**
Review and manage student petitions.

📄 **Faculty Consent**
Review and manage faculty consent.

📄 **Add Authorization**
Review and manage add authorizations

Use the search box to find the student. Look up by name or full seven digit ID.

Roster   Permissions

‹ Back To Faculty Permissions

Student Add Authorization

ⓘ   Currently there are not any Add Authorization Codes.

awarrior, ryan 🔍

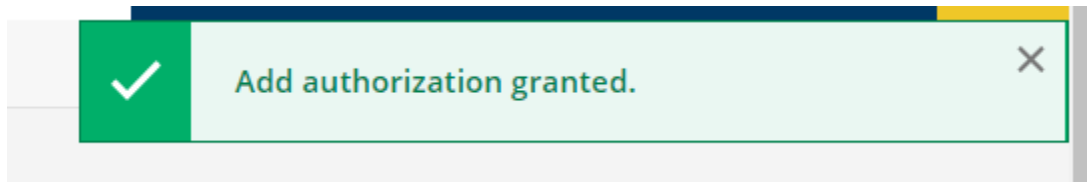Awarrior, Ryan B.
Mathematics: Secondary
Education

When found, click the student's name to add and 'OK' confirm your choice.

Add Authorization Confirmation

Do you want to grant an Add Authorization for **Awarrior, Ryan B.**?

Cancel   OK

Confirmation is displayed in upper right corner by login information.

Student is now on the list, indicating add permission granted.

If you change your mind and don't want to allow the student in the class, click the Revoke link.

The student can now log into WarriorWeb and register for your class.

When student is added to the class, they will appear on the Roster, and as Registered on the Add Authorization tab.